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| **ENDORSEMENT FORM**  THESIS/DISSERTATION WRITING ENROLLMENT  DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_  TO: **ESPER L. FELICIANO, PhD**  Director, Open University  This is to endorse Mr/ Ms \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with a degree of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to enroll in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Thesis Writing). Attached herewith is the **concept paper** (for research proposal)/ **copy of research proposal** (for on-going research) ensuring that the manuscript is conceptualized / towards completion. Further, the undersigned declares to take responsibility and supervise the student’s writing activities so as to complete the manuscript on target date. |

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| Print Name and Signature of Student | Print Name and Signature of Adviser |

**GANTT CHART FOR THESIS WRITING COMPLETION**

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| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Semester: \_\_\_\_\_\_\_\_\_\_\_\_\_** | **SY : \_\_\_\_\_\_\_\_\_\_\_** |
| **Start of Residency : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **End of Residency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| *Note to the GS Student: The following chart aims to calendar the completion of your manuscript thereby helping ensure that your manuscript is finished on time. Kindly block the column/s representing the time you may be able to complete the different manuscript writing activities. Be reminded that activities identified are completed at the end of the semester. Note too that each of the following activities must always be done in consultation with your adviser.* | | |
| **Manuscript Working Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

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| **ACTIVITIES** | **Month/Year** | | | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Choosing of research topic and statement of problems |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Literature review and methodology statement |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering tool preparation |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Writing Chapter I and Chapter II |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Research proposal defense |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Research proposal revision and submission |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering tool reliability and validity testing |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering tool revision |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data gathering (Administration and Retrieval) |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Data coding, analysis and interpretation |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Results and discussion writing |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Writing Chapter III and Chapter IV |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Research final defense |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Manuscript enhancement and revision |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Manuscript English and technical editing |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Final revision of manuscript |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Printing and binding |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Submission of final manuscript. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Student’s Signature** | | | | | | **Noted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Adviser’s Name and Signature** | | | | | | |